

## MODULE DESCRIPTOR

<b>MODULE TITLE</b>	PERSONAL DEVELOPMENT PLANNING		
<b>MODULE CODE</b>	LW1040(L4)	<b>CREDIT VALUE</b>	10 UK CREDITS / <u>5 ECTS</u>
<b>SCHOOL</b>	SCHOOL OF LAW		

### MODULE AIMS

- Identify skills and qualities they already possess and recognise their own strengths and weaknesses
- Set goals for their individual personal development
- Build and develop existing skills and explore new ones
- Turn personal skills into academic ones and academic skills into transferable employment skills
- Create a portfolio that maps their personal development
- Develop as independent learners
- Work as effective team members
- Illustrate, reflect on and evaluate their own progress

### MODULE CONTENT

- Creation of PDP portfolio
- Introduction to time management strategies and their use in the learning process
- Introduction to learning methods and learning styles and the transfer of skills to different learning situations within an academic content
- Self audit and the introduction of reflective learning together with analysis of tutor feedback
- Introduction to the University network
- Overview of Microsoft applications including PowerPoint, databases and file management

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## INTENDED LEARNING OUTCOMES

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On successful completion of this module a student will be able to:

1. Access the university network
2. Demonstrate skills of reflection on their academic, personal and professional development (within clear safe boundaries)
3. Increase their self-awareness of their own skills, qualities, attitudes and capabilities
4. Improve their own learning and performance by developing the necessary skills for independent learning, taking responsibility for their own development
5. Identify and describe their own strength, weaknesses and needs, and directions for change
6. Set goals and plan action for developing, monitoring and reviewing their own progress

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## TEACHING METHODS

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Class contact is provided in the form of workshops combining activities which are teacher and/or student led.

- Activities will include discussions, debates, simulations, prescribed guided and self-selected reading and reflection on teaching and learning.
- During timetabled learning, students work individually, in pairs or in groups. Outside of timetabled learning, students are encouraged to form research groups which are active.

In accordance with the university's equality and diversity policy, reasonable adjustments will be made for students with learning difficulties.

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## ASSESSMENT METHODS

This module is assessed through a written portfolio and a group presentation.

## LANGUAGE OF INSTRUCTION

English