

## New International students Immigration Checklist

**I have arrived in Cyprus with my entry permit. What do I need to do next?**

Once you arrive in Cyprus you have **ONLY 15 working days** to prepare all the documents seen below.

Please make an appointment to see a Student Support Officer and go over the process, by sending an email to [CyprusStudentSupport@uclan.ac.uk](mailto:CyprusStudentSupport@uclan.ac.uk) and write "IMMIGRATION / VISA" in the subject of your email.

Please bring this document with you when visiting the Student Support Services (can be found in room CY117).

Important note: be aware that once you apply, the **pink slip** will be **issued within 6 months**. In the meantime, during the evaluation of your application you may be requested to present additional documents. Nevertheless, you can **travel to your home country** once you receive the receipt upon submission of all required documents during your appointment at the Immigration Office.

### Checklist of Required documents

<b>Student Support Services will provide you with:</b>	
M61 B Form	
Registration Letter – stating duration of studies ( <b>request through your Timetable</b> )	
Bank Institution guarantee	
Medical Test Certification ( <i>take at Dr. Appointment</i> )	

<b>It is necessary for <u>you</u> to provide:</b>	
Entry Permit copy * <b>TAKE ORIGINAL AT IMMIGRATION APPOINTMENT</b> *	
Passport copy ( <b>Take original</b> with you at the appointment) <ul style="list-style-type: none"> <li>• Copy of passport page showing your photograph and personal information</li> <li>• Copy of stamped page showing your entry date into Cyprus</li> </ul>	
Medical Insurance (you need to pay <b>€130</b> at the Finance Office where you will be given a receipt. Bring the receipt to the Student Support Services - we will provide you with the Medical Insurance document, valid for 12 months)	
Blood tests (Cost: <b>€30</b> – please visit Andreas Michaelides Clinical Lab / Flat 103 – 24 626030)	} <b>€60</b>
Chest X-ray (Cost: <b>€15</b> – please visit Diofantos Centre / Flat 101 – 24 657412)	
Certification of blood test and x-rays from the above Centres (Cost: <b>€15</b> )	
Open Bank account at Cyprus banking institution -> provide statement with at least €1,000 (new)	
Original/ True copy of tenancy agreement on student's name <b>or</b> property sale agreement <b>or</b> title deeds <b>** Original must be certified</b> by the president of the local authority council <b>or</b> the mayor/deputy mayor	
Pink slip fee <b>€34.17</b> - new or renewal ( <b>cash amount must be exact for the Immigration appointment</b> )	
Alien book fee <b>€70</b> (new)	
Other- where and if necessary:	

**Date and time of appointment at Larnaca Migration Office:** \_\_\_\_\_