

Pink-slip Renewal

Immigration Checklist

The documents seen below will be required for the renewal of your pink slip. Your pink slip will be valid for approximately 12 months.

Please make sure you collect these documents at least 30 days in advance of your pink slip expiration date and make an appointment at your local migration office at least 40 days before due date (please ask Student Support Services for the contact numbers). **As soon as you have your new pink slip, please provide the Student Support Services with the new due date.**

If you need to meet with a Student Support Officer, **please make an appointment** by sending an email to CyprusStudentSupport@uclan.ac.uk and write **"IMMIGRATION / VISA"** in the subject of your email.

Important note: *be aware that once you apply, the **pink slip** will be **issued within 6 months**. In the meantime, during the evaluation of your application you may be requested to present additional documents. Nevertheless, you can **travel to your home country** once you receive the receipt upon submission of all required documents during your appointment at the Immigration Office.*

Checklist of Required documents

Student Support Services will provide you with:	
M61 B Form	
Confirmation of Study Letter – stating duration of studies (request through your Timetable)	
Transcript with grades from previous academic year (request from the Schools Administration Office)	
Bank Institution guarantee	

It is necessary for <u>you</u> to provide:	
Passport copy (Take the original with you at the appointment) <ul style="list-style-type: none"> • Copy of passport page showing your photograph and personal information • Copy of stamped page showing your entry date into Cyprus 	
Pink slip copy (Take the original with you at the appointment)	
Medical Insurance (you need to pay €130 at the Finance Office where you will be given a receipt. Bring the receipt to the Student Support Services - we will provide you with the Medical Insurance document, valid for 12 months)	
Bank Statement from a Cyprus banking institution: showing at least €800 and 2-months transactions	
Original/ True copy of tenancy agreement on student's name or property sale agreement or title deeds ** Original must be certified by the president of the local authority council or the mayor/deputy mayor	
Pink slip fee €34.17 - new or renewal (cash amount must be exact for the Immigration appointment)	
Other- where and if necessary:	

Date and time of appointment at Larnaca Migration Office: _____