

## New International students Immigration Checklist

I have arrived in Cyprus with my entry permit. What do I need to do next?

Once you arrive in Cyprus you have **ONLY 15 working days** to prepare all the documents seen below.

Please make an appointment to see the International Admissions Officer and go over the process, by sending an email to [internationalvisascy@uclan.ac.uk](mailto:internationalvisascy@uclan.ac.uk) and write **"IMMIGRATION / VISA"** in the subject of your email.

Important note: be aware that once you apply, the **pink slip** will be **issued within 6 months**. In the meantime, during the evaluation of your application you may be requested to present additional documents. Nevertheless, you can **travel to your home country** once you receive the receipt upon submission of all required documents during your appointment at the Immigration Office.

### Checklist of Required documents

International Admissions Officer will provide you with:	
MEDU1/MEDUM1 Form	
Bank Institution Guarantee	
Medical Test Certification (take to Dr. Appointment)	
Entry Permit (Take <b>original</b> to Immigration Appointment)	
Student Support Services will assist you with:	
Confirmation of Study Letter -An official request must be made through your <b>Timetable</b> . Letters are prepared within 5 working days from the day of online request submission. Last minute requests may not be addressed.	
Medical Insurance - Payment of <b>€130</b> must be made to the Finance Office (ground floor) and the receipt of this with your passport and current address must be shown to the Student Support Office. We will then provide you with the Medical Insurance Documents which are valid for 12 months	
Documents that <b>you</b> must collect:	
Passport (Take <b>original</b> to Immigration Appointment) <ul style="list-style-type: none"> <li>Copy of the passport page showing your photograph and personal information</li> <li>Copy of stamped page showing your entry date into Cyprus</li> </ul>	
Blood Tests (Cost: <b>€30</b> - Visit Andreas Michaelides Clinical Lab / Flat 103 - 24626030)	} <b>€60</b>
Chest X-Ray (Cost: <b>€15</b> - Visit Diofantos Centre / Flat 101 - 24657412)	
Certification of Medical Tests (Cost: <b>€15</b> )	
Original/True Copy of Tenancy Agreement in students name or Property sale agreement or Title Deeds *Document needs to be <b>certified</b> by the local authority council or the Mayor/Deputy Mayor **If Document is not in the students name, an accompanying letter (also certified) will need to be submitted to Immigration	
Open a Bank Account at a Cyprus Banking Institution and provide a statement showing an available balance of at least €1000	

Date, time, and location of Migration/Immigration Appointment \_\_\_\_\_