

## Job Description

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| <b>Job Title:</b>  | Lecturer       |
| <b>School:</b>   |                |
| <b>Grade:</b>  | 1.0 Lecturer   |
| <b>Annual Gross Salary:</b>  | €31.500        |
| <b>Responsible to:</b>   | Head of School |
| <b>Job Purpose:</b>  |                |
| To contribute to the academic development, course management, teaching, research development and scholarship within the School   |                |
| <b>Main Duties and Responsibilities:</b>   |                |
| <ol style="list-style-type: none"> <li>1. Lecturing at all levels of the academic programmes in the School</li> <li>2. To make a contribution to achieving the academic objectives in the School through teaching, research and income generating activities</li> <li>3. To act as module leader for a number of identified modules.</li> <li>4. To undertake administrative duties relevant to module leadership (administer course registers, assessment records, learning programmes and other records).</li> <li>5. To engage with the recruitment of students onto courses and to provide appropriate advice on progression and career opportunities.</li> <li>6. To adhere to quality assurance and enhancement systems to ensure high standards are maintained and the student experience is enhanced.</li> <li>7. To contribute to the development of the School's commercial activities, including consultancy, training and funded projects.</li> <li>8. To participate in research as an individual or part of a team</li> <li>9. To develop and consolidate contacts with industry/ employers and other external organisations</li> <li>10. To undertake any other duties relevant to the School's activities and commensurate with the level of the post, as directed by the Head of School.</li> </ol> |                |

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| <b>Name:</b>       |  |
| <b>Date:</b>       |  |
| <b>Signature :</b> |  |